

Southwestern Union Conference
Junior Academy Library Subsidy Application
 TEXAS Conference Office of Education
 P.O. BOX 8000, ALVARADO, TX 76009

8022

School Name _____ Date _____

Funds are available each year to authorized junior academies for a minimum of **\$800** spent on books, periodicals, and software, but not library equipment, furniture or salaries.

The funds come from the following sources:

1. The junior academy and/or supporting church(es) appropriates **\$400**.
2. The conference appropriates **\$200**.
3. The Southwestern Union Conference appropriates **\$200** after the above funds have been provided.

To obtain library funds the following steps shall be taken:

1. By **February 1**, junior academies will submit to the conference Office of Education supporting information that **\$800** has been spent.
2. By **March 1**, the conference Office of Education will submit to the Southwestern Union Conference Office of Education supporting documents of conference participation.

<u>Date</u>	<u>Where Purchased</u> (attach invoice or receipts)	<u>Cost</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
	TOTAL	\$ _____

SEND APPLICATION TO YOUR CONFERENCE OFFICE OF EDUCATION FOR APPROVAL

Approved by _____
 (Superintendent of Schools)

Date sent to Treasury Department _____ Amount of payment \$ _____

Junior Academy FEIN# _____ Account # 863200-1212

Southwestern Union Conference Amount of payment \$ _____
 (Check will be mailed directly to the school)

Date _____ Approved by _____
 (Director of Education)