



# Seventh-day Adventist® Church

TEXAS CONFERENCE

## SECRETARIAT

January 9, 2023

Dear Pastors, First Elders and Clerks:

The Texas Conference of Seventh-day Adventists constituency session is scheduled for **June 11, 2023, at 9:00 a.m.** at the Killeen Civic and Conference Center, 3601 S W S Young Dr, Killeen, Texas 76542.

Because this year is an election year for executive officers, vice presidents and departmental directors, the Texas Conference Constitution and Bylaws require a Nominating Committee be elected and function before the constituency session. This letter outlines the process and informs you of the required deadlines.

According to Article III, Section 1 of the Texas Conference Bylaws, **each church is entitled to (1) one regular delegate for the church organization and one additional delegate for each 60 members recorded in the Texas Conference clerks' records as of December 31, 2022.** Each voted delegate must be a member of the congregation that accredits them. Based on this formula, the enclosed sheet shows the number of delegates that will represent your church.

Article IV of the Texas Conference Bylaws provides a formula for forming the **Organizing Committee** as follows: Each church represented shall choose or empower its delegate(s) to choose **one (1) member plus (1) additional member for each 500 members or a major fraction thereof.** The enclosed sheet lists the churches that are allotted more than one delegate to the Organizing Committee. Please note: The voted Organizing Committee names can only be selected from your voted delegate list. They are not additional names.

It is required that both types of delegates (regular and organizing committee) are recommended by the church board and voted by the church body on a Sabbath morning. The list must be read once the first Sabbath and then a second reading be conducted the following Sabbath with the list being voted by the church body on the second Sabbath. Once voted, your delegate list should be sent to the Texas Conference Secretariat's office by email to [secretariat@txsda.org](mailto:secretariat@txsda.org) or by fax 817.783.5266 **before February 18, 2023.** Nothing should be entered into eAdventist. **Please note on your list who was voted to be on the Organizing Committee.**

The Texas Conference Bylaws requires the voted Organizing Committee to meet prior to the constituency session. Each area will meet within their geographic area to elect their allotted representatives to the:

1. Nominating Committee as indicated in Article IV, Section 2A
2. A standing Constitution and Bylaws Committee as specified in Section 3 of Article IV

The date when the **Organizing Committees** will meet is **Sunday, April 16, at 10:00 a.m.** in the following locations:

Fort Worth	Fort Worth First Seventh-day Adventist Church
Keene	Keene Spanish Seventh-day Adventist Church
Dallas North	Canyon Creek Project (North Dallas Adventist Academy)
Dallas South	Arlington Alpha International Seventh-day Adventist Church
East Texas	Tyler Seventh-day Adventist Church
Central Texas	Austin Spanish First Seventh-day Adventist Church

**Texas Conference of Seventh-day Adventists**

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PO Box 800 | 1211 W Hwy 67 | Alvarado, TX 76009

Houston North	Houston Spanish Spring Branch Seventh-day Adventist Church
Houston South	Houston International Seventh-day Adventist Church
San Antonio	San Antonio Scenic Hills Seventh-day Adventist Church
Valley	McAllen Spanish Valley Central Seventh-day Adventist Church

These Organizing Committee meetings are chaired by Southwestern Union Conference of Seventh-day Adventists designees.

The **Nominating Committee** will meet **May 12-14, 2023**, at the Southwestern Union Conference office. The Nominating Committee must also be present on the day of the constituency session in case the delegates return a nomination which would require the Nominating Committee to reconvene.

There is no special provision in the Texas Conference Constitution and Bylaws for selecting at-large delegates to the Organizing Committee. Local churches have the option to select at-large delegates from their membership as their representative to the Organizing Committee the same as choosing to send a regular delegate. This means that if a local church has an at-large delegate (such as a Texas Conference pastor, lay pastor or Seventh-day Adventist school teacher with a credential or license) who holds membership in that church and the church would like to select that member to serve as a delegate on the Organizing Committee, the church may do so. See the list below for at-large classifications. Please note: This is not in addition to the number of delegates allotted for the church.

The Texas Conference Constitution and Bylaws define at-large delegates as:

- 1) All members of the Texas Conference Executive Committee.
- 2) All members of the Southwestern Union Conference Executive Committee who may be present at any Texas Conference constituency session.
- 3) All Texas Conference employees holding credentials or licenses issued by the Texas Conference.
- 4) All Texas Conference appointed lay pastors.
- 5) Officers of the General Conference of Seventh-day Adventists and North American Division of Seventh-day Adventists who may be present at any Texas Conference constituency session.
- 6) Other persons recommended by the Texas Conference Executive Committee and accepted by the delegates in session. The number of such shall not exceed ten percent (10%) of the total number of regular delegates otherwise provided for hereinabove.

Thank you for your faithful, honest and prayerful efforts to accomplish your part in this important work. We hope this outline and explanation was helpful as your church selects its spiritual leaders to be delegates for the upcoming Texas Conference constituency session.

Please urge all of God's people to pray for God's leading and will to be accomplished during the upcoming Texas Conference constituency session. God bless you and your families in an abundant manner.

Cordially,



David Montoya  
Executive Secretary

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Enclosures